

From: [Oldroyd, Shelby O.](mailto:Oldroyd_Shelby_O@osu.edu)
To: craigmile.1@osu.edu
Cc: [Crocetta, Alison](#); [Vankeerbergen, Bernadette](#); [Horn, David](#); [Haddad, Deborah](#)
Subject: Statistics 1430.02, 3450.02, 3470.02, and 5730
Date: Wednesday, July 15, 2020 5:01:00 PM

Dear Peter,

On Friday, June 26, the ASC Curriculum Committee reviewed proposals to offer distance learning versions of Statistics 1430.02, 3450.02, 3470.02, and 5730. Please find below the Committee's feedback for these courses.

- Statistics 1430.02 - approved with the following recommendations:
 - The last sentence in the course description appears to be out of place.
 - Disability Statement should be in point 16 font.
 - Include a mental health statement, an example of which can be found on page 14 of the ASC Curriculum and Assessment Operations Manual (https://asccas.osu.edu/sites/default/files/ASC_Curriculum_and_Assessment_Operations_Manual.pdf).
 - Provide a grading scale on the final syllabus.
 - Include a policy for missed or late assignments in the syllabus.
 - The reference to BM2320 in the "Course Materials" section could be confusing to students who are not using this course in the sequence. If it is included, it may be advisable to use BusMgt 2320 or Business Management 2320 to make it clearer.
 - Include the information on how the final grade will be calculated in a different section than the current "Weekly Recitation" section.
- Statistics 3450.02 - approved with the following recommendations:
 - The syllabus says "Students are encouraged to work together..." but does not say when this is supposed to happen or how it is facilitated.
 - TopHat is mentioned the first time under academic integrity policy. If it is used it should be mentioned earlier and indicated how it is used, and how/if participation counts towards final grade. If it is only used in the in-person version of the course, then any reference should be removed from the DL version syllabus.
 - Include a policy for missed and late assignments
 - Include a mental health statement, an example of which can be found on page 14 of the ASC Curriculum and Assessment Operations Manual (https://asccas.osu.edu/sites/default/files/ASC_Curriculum_and_Assessment_Operations_Manual.pdf).
 - Provide a grade scale in the final syllabus
- Statistics 3470.02 - approved with the following recommendations:
 - Include a grade scale on the syllabus
 - Include a mental health statement, an example of which can be found on page 14 of the ASC Curriculum and Assessment Operations Manual (https://asccas.osu.edu/sites/default/files/ASC_Curriculum_and_Assessment_Operations_Manual.pdf).
- Statistics 5730 – approved with the following contingencies:
 - There is no indication under "Assignment Information" as to whether the lectures are live or video-recordings. However, the statement that students are expected to "actively participant in class discussion" seems to imply they are live. If so, this needs to be clarified.
 - The "Student participation requirements" section states that all live, scheduled events are optional. If so, how is a student expected to participate in class discussions? Does this mean that students must attend lectures live some or most of the time?

I will return Statistics 5730 to the department queue via curriculum.osu.edu in order to address the Committee's requests.

Statistics 1430.02, 3450.02, and 3470.02 have already been advanced through the approval process. .

Should you have any questions about the feedback of the Committee, please feel free to contact Alison Crocetta (faculty Chair of the ASC Curriculum Committee; cc'd on this e-mail), or me.

Best wishes,
Shelby

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